



FOI Publication Scheme

Pilsley C of E Primary School & Nursery

[Version 6.1]

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1. What is a Publication Scheme

Under the Freedom of Information Act 2000 (FOI), all Public Authorities, including schools, must produce a register of the information they routinely make available to the public. This is known as a publication scheme. Our scheme follows the model approved by the Information Commissioner.

By adopting this scheme, our school commits to:

- Routinely publishing information that falls within the categories listed under Classes of Information
- Describing the information, we make available
- Explaining how that information can be accessed
- Stating any fees that may apply (for example, if paper copies are requested)
- Making the publication scheme itself publicly accessible

2. Classes of Information Currently Published

Information to be published on the Pilsley C of E Primary School & Nursery website

The information required to be published on the school website can be found here: [What maintained schools must or should publish online - GOV.UK](#)

Class of Information	Information to be Published	How the Information is Available	Cost
1. Who we are and what we do: <i>Organisational information, structures, locations and contacts</i>	• School contact details • Name of staff member dealing with public enquiries • SENCO contact details (unless special school) • Staffing structure • Who's who on Governing Body • Governor information required by law: names, appointment dates, terms of office, attendance, who appointed them, business & pecuniary interests, relationships with staff/governors, associate members and voting rights	• School website - https://www.pilsleycofe.derbyshire.sch.uk • Hard copy on request from school office	Free for digital copy / Hard copy cost of printing
2. What we spend and how we spend it: <i>Financial information on projected and actual</i>	• Annual budget • Financial statements • Capital funding • Financial audit reports • Procurement information • Expenditure above £5,000	• School website - https://www.pilsleycofe.derbyshire.sch.uk • Hard copy on request from school office	Free for digital copy / Hard copy

<i>income/expenditure, procurement, audits</i>	• Senior staff salaries in bands (£5,000) • Staff/governor expenses • Salary disclosure for staff earning over £100k • Sports Premium Information		cost of printing
3. What our priorities are and how we are doing: Strategies, performance indicators, audits, reports	• School Improvement/Development Plan • Performance data • Exam & assessment results (latest validated data must be published) • OFSTED reports • SIAMS reports • Equality objectives	• School website - https://www.pilsleycofe.derbyshire.sch.uk • OFSTED Website: Find an Ofsted inspection report • Hard copy on request from school office	Free for digital copy / Hard copy cost of printing
4. How we make decisions: Decision-making processes and records	• Governing Body minutes (non-confidential) and governance information including, Names of governors, Category of governor, Appointing body, Term of office, Attendance record at governing board and committee meetings, Business and pecuniary interests, Governance structure • Admissions arrangements • Pupil Premium Strategy Statement	• School website - https://www.pilsleycofe.derbyshire.sch.uk Governance information also published at GIAS Pilsley CofE Primary School - GOV.UK • Hard copy on request from school office	Free for digital copy / Hard copy cost of printing
5. Our policies and procedures: Current written protocols, policies and procedures	• Statutory School policies • Information about uniform • Child protection & safeguarding • Behaviour policy • Admissions Policy • Exclusions policy • Anti-bullying policy • SEN information (SEND requirements) • Complaints procedure • Charging & remissions policy • Data protection / privacy notices • Health & safety	• School website policy page - https://www.pilsleycofe.derbyshire.sch.uk • Hard copy on request from school office	Free for digital copy / Hard copy cost of printing

	• Staff HR policies (Code of Conduct)		
6. Lists and registers	• Curriculum information • Asset register (summary) • Governor register of interests • Any other publishable register entries	• School website - https://www.pilsleycofe.derbyshire.sch.uk • Hard copy on request from school office	Free for digital copy / Hard copy cost of printing
7. The services we offer: <i>Information about services provided to the community</i>	• School opening times • After-school clubs • Extra-curricular activities • School publications (leaflets, newsletters) • Services for parents and the wider community	• School website - https://www.pilsleycofe.derbyshire.sch.uk • Hard copy on request from school office	Free for digital copy / Hard copy cost of printing

Please note – we are updating policies on an ongoing basis and there may be policies and documents published on our website that are not included here. This document is reviewed and updated annually.